**To:** EBRPSS Benefit Participants

**From:** Jordan Clements, Supervisor of Payroll/Benefits

**Subject:** Open Enrollment for 2017

**Date:** September 8, 2016

The East Baton Rouge Parish School System is preparing for this year’s online Open Enrollment.

This year’s Open Enrollment Dates are from **October 3 – October 31 until 4:30 pm**. Below is information to assist you in completing your online enrollment. To view your current benefit selections, you must login to the online enrollment system at [www.ebrbenefits.com](http://www.ebrbenefits.com/) and select “Employee Login”.

**Active Employees**

* Information concerning your username and PIN number will be located in the attached Open Enrollment Newsletter.
* Health premiums and will be increasing for 2017. A complete listing of health rates will be on our website.
* Note that the premiums shown in your Newsletter are monthly premiums. There is a formula given to assist in calculating the per paycheck deduction.
* Lincoln Financial is again offering a special enrollment for all employees who wish to elect or increase Voluntary Life Insurance up to the guarantee issue of $250,000. Lincoln is also holding live webinars that can be accessed through [www.ebrbenefits.com](http://www.ebrbenefits.com). Participation allows an entry for a chance to win an IPad from Lincoln at the end of Open Enrollment.
* Flexible Spending Account (FSA) deadlines for 2016 and 2017 are included in the attached Newsletter. Remember to continue your FSA for 2017, you must login and select the FSA benefit again as this benefit will not automatically rollover for 2017.

**Retired Employees**

* Information concerning your username and PIN number will be located in the attached Open Enrollment Newsletter.
* Humana will be conducting four sessions in the Central Office Board Room during Open Enrollment that highlight the benefits offered in the health plan. The meeting dates will be:

**October 4, 2016: Session 1-10:00-11:00 am, Session 2: 2:00-3:00 pm**

**October 13, 2016: Session 3-10:00-11:00 am, Session 4: 2:00-3:00 pm**

* All EBRPSS plans administered by BCBS will have an increase in premium for 2017. The premium for the Humana PPO plan will increase, while the Humana HMO plan will remain the same.
* The Open Enrollment Newsletter does not include a complete listing of rates. The complete list can be viewed at [www.ebrbenefits.com.](http://www.ebrbenefits.com/)

If you need assistance completing your online enrollment for 2017, visit or call the EBRPSS

Benefits Department at 225-922-5680.